



बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details			
बिड बंद होने की तारीख/समय /Bid End Date/Time 12-12-2025 16:00:00			
बिड खुलने की तारीख/समय /Bid Opening Date/Time	12-12-2025 16:30:00		
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)		
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Health And Family Welfare		
विभाग का नाम/Department Name	Department Of Health Research		
संगठन का नाम/Organisation Name	Indian Council Of Medical Research (icmr)		
कार्यालय का नाम/Office Name	Icmr Rmrc Dibrugarh		
वस्तु श्रेणी /Item Category	Manpower Outsourcing Services - Fixed Remuneration - Healthcare; Field Worker; Please refer scope of work , Manpower Outsourcing Services - Fixed Remuneration - Project Research Scientist I (Non Medical); Please refer Scope of work; Please refer scope of work , Manpower Outsourcing Services - Fixed Remuneration - Project Assistant; Please refer Scope of work; Please refer scope of work, Manpower Outsourcing Services - Fixed Remuneration - Project Technical Support I; Please refer scope of work; Please refer scope of work, Manpower Outsourcing Services - Fixed Remuneration - Project Technical Support III; Please refer scope of work; Please		

बिड विवरण/Bid Details		
अनुबंध अवधि /Contract Period	1 Year(s)	
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	1000 Lakh (s)	
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)	
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes	
वर्षों के अनुभव एवं दर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes Complete	
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requeste in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation the buyer	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	10	
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3	
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No	
बिड का प्रकार/Type of Bid	Two Packet Bid	
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days	
अनुमानित बिड मूल्य /Estimated Bid Value	37755846.37	

बिड विवरण/Bid Details	
मूल्यांकन पद्धति/Evaluation Method Total value wise evaluation	
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%)/ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance securityshould be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Director, ICMR-RMRCNE Dibrugarh

ICMR RMRC DIBRUGARH, Department of Health Research, Indian Council of Medical Research (ICMR), Ministry of Health and Family Welfare (Director)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
स्क्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	l -

सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference

100

- 1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
- 2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
- 3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
- 4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
- 5. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 6. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
- 7. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the OM_No.1_4_2021_PPD_dated_18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated online in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

 8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and
- for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
- 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
- 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
- 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of work & Job Description: 1763720229.pdf

Manpower Outsourcing Services - Fixed Remuneration - Healthcare; Field Worker; Please Refer Scope Of Work (6)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values	
कोर / Core		
Type of Function	Healthcare	
List of Profiles	Field Worker	
Educational Qualification	Please refer scope of work	
Specialization	Please refer scope of work	
Post Graduation	Optional	
Specialization for PG	Please refer scope of work	
Experience	Please refer scope of work	
State	NA	
District	NA	
Zipcode	NA	
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes	
Name of states/ UT for geographical presence is required	Assam	
एडऑन /Addon(s)		
अतिरिक्त विवरण /Additional Details		
Title for Optional Allowance 1	0	
Title for Optional Allowance 2	0	
Title for Optional Allowance 3	0	
Designation	Field Worker	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	6	Basic monthly pay (INR) exclusive of GST: 22000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Project Research Scientist I (Non Medical); Please Refer Scope Of Work; Please Refer Scope Of Work (1)

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Project Research Scientist I (Non Medical)
List of Profiles	Please refer Scope of work

विवरण/ Specification	मूल्य/ Values
Educational Qualification	Please refer scope of work
Specialization	Please refer scope of work
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Project Research Scientist I (Non Medical)

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	1	Basic monthly pay (INR) exclusive of GST: 61600 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Frovident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Project Assistant; Please Refer Scope Of Work; Please Refer Scope Of Work (1)

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Project Assistant
List of Profiles	Please refer Scope of work
Educational Qualification	Please refer scope of work
Specialization	Please refer scope of work

विवरण/ Specification	मूल्य/ Values
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Project Assistant

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	1	Basic monthly pay (INR) exclusive of GST: 34100 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Project Technical Support I; Please Refer Scope Of Work; Please Refer Scope Of Work (4)

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Project Technical Support I
List of Profiles	Please refer scope of work
Educational Qualification	Please refer scope of work

विवरण/ Specification	मूल्य/ Values
Specialization	Please refer scope of work
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Project Technical Support I

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	4	Basic monthly pay (INR) exclusive of GST: 19800 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Project Technical Support II; Please Refer Scope Of Work; Please Refer Scope Of Work (18)

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Project Technical Support II
List of Profiles	Please refer scope of work
Educational Qualification	Please refer scope of work

विवरण/ Specification	मूल्य/ Values
Specialization	Please refer scope of work
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Project Technical Support II

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	18	Basic monthly pay (INR) exclusive of GST: 22000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Project Technical Support III; Please Refer Scope Of Work; Please Refer Scope Of Work (49)

विवरण/ Specification		मूल्य/ Values
कोर / Core		
Type of Function		Project Technical Support III
List of Profiles		Please refer scope of work
Educational Qualification		Please refer scope of work

विवरण/ Specification	मूल्य/ Values
Specialization	Please refer scope of work
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Project Technical Support III

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	49	Basic monthly pay (INR) exclusive of GST: 30800 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Research Assistant; Please Refer Scope Of Work; Please Refer Scope Of Work (2)

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Research Assistant
List of Profiles	Please refer scope of work
Educational Qualification	Please refer scope of work
Specialization	Please refer scope of work

विवरण/ Specification	मूल्य/ Values
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Research Assistant

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	2	Basic monthly pay (INR) exclusive of GST: 35000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Project Nurse III; Please Refer Scope Of Work; Please Refer Scope Of Work (4)

विवरण/ Specification	मूल्य/ Values	
कोर / Core		
Type of Function	Project Nurse III	
List of Profiles	Please refer scope of work	
Educational Qualification	Please refer scope of work	
Specialization	Please refer scope of work	

विवरण/ Specification	मूल्य/ Values
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Project Nurse III

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	4	Basic monthly pay (INR) exclusive of GST: 30800 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Frovident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Laboratory Technician; Please Refer Scope Of Work; Please Refer Scope Of Work (1)

विवरण/ Specification	मूल्य/ Values
कोर / Core	IL.
Type of Function	Laboratory Technician
List of Profiles	Please refer scope of work
Educational Qualification	Please refer scope of work
Specialization	Please refer scope of work

विवरण/ Specification	मूल्य/ Values
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Laboratory Technician

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	1	Basic monthly pay (INR) exclusive of GST: 30800 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Admin; Data Entry Operator; Please Refer Scope Of Work ($\bf 1$)

विवरण/ Specification	मूल्य/ Values	
कोर / Core		
Type of Function	Admin	
List of Profiles	Data Entry Operator	
Educational Qualification	Please refer scope of work	
Specialization	Please refer scope of work	

विवरण/ Specification	मूल्य/ Values	
Post Graduation	Optional	
Specialization for PG	Please refer scope of work	
Experience	Please refer scope of work	
State	NA	
District	NA	
Zipcode	NA	
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes	
Name of states/ UT for geographical presence is required Assam		
एडऑन /Addon(s)		
अतिरिक्त विवरण /Additional Details		
Title for Optional Allowance 1	0	
Title for Optional Allowance 2	0	
Title for Optional Allowance 3	0	
Designation	DEO (Skilled)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	1	Basic monthly pay (INR) exclusive of GST: 19760 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Senior Project Associate; Please Refer Scope Of Work; Please Refer Scope Of Work (1)

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Senior Project Associate
List of Profiles	Please refer scope of work
Educational Qualification	Please refer scope of work

विवरण/ Specification	मूल्य/ Values
Specialization	Please refer scope of work
Post Graduation	Optional
Specialization for PG	Please refer scope of work
Experience	Please refer scope of work
State	NA
District	NA
Zipcode	NA
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes
Name of states/ UT for geographical presence is required	Assam
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowance 1	0
Title for Optional Allowance 2	0
Title for Optional Allowance 3	0
Designation	Senior Project Associate

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	1	Basic monthly pay (INR) exclusive of GST: 46200 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Project Nurse I; Please Refer Scope Of Work; Please Refer Scope Of Work (1)

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Project Nurse I
List of Profiles	Please refer scope of work
Educational Qualification	Please refer scope of work
Specialization	Please refer scope of work

विवरण/ Specification	मूल्य/ Values		
Post Graduation	Optional		
Specialization for PG	Please refer scope of work		
Experience	Please refer scope of work		
State	NA		
District	NA		
Zipcode	NA		
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes		
Name of states/ UT for geographical presence is required Assam			
एडऑन /Addon(s)			
अतिरिक्त विवरण /Additional Details			
Title for Optional Allowance 1	0		
Title for Optional Allowance 2	0		
Title for Optional Allowance 3	0		
Designation	Project Nurse I		

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	1	Basic monthly pay (INR) exclusive of GST: 19800 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Frovident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Laboratory Attendant; Please Refer Scope Of Work; Please Refer Scope Of Work (1)

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Function	Laboratory Attendant
List of Profiles	please refer scope of work
Educational Qualification	Please refer scope of work
Specialization	Please refer scope of work

विवरण/ Specification	मूल्य/ Values			
Post Graduation	Optional			
Specialization for PG	Please refer scope of work			
Experience	Please refer scope of work			
State	NA			
District	NA			
Zipcode	NA			
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes			
Name of states/ UT for geographical presence is required	Assam			
एडऑन /Addon(s)				
अतिरिक्त विवरण /Additional Details				
Title for Optional Allowance 1	0			
Title for Optional Allowance 2	0			
Title for Optional Allowance 3	0			
Designation	Laboratory Attendant			

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	1	Basic monthly pay (INR) exclusive of GST: 14066 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

Manpower Outsourcing Services - Fixed Remuneration - Senior Project Assistant; Please Refer Scope Of Work; Please Refer Scope Of Work (1)

विवरण/ Specification	मूल्य/ Values		
कोर / Core			
Type of Function	Senior Project Assistant		
List of Profiles	Please refer scope of work		
Educational Qualification	Please refer scope of work		

विवरण/ Specification	मूल्य/ Values			
Specialization	please refer scope of work			
Post Graduation	Optional			
Specialization for PG	please refer scope of work			
Experience	please refer scope of work			
State	NA			
District	NA			
Zipcode	NA			
Is Geographical presence of the Service Provider registered office is required in the consignee's State	Yes			
Name of states/ UT for geographical presence is required	Assam			
एडऑन /Addon(s)				
अतिरिक्त विवरण /Additional Details				
Designation	Senior Project Assistant			
Title for Optional Allowance 1	0			
Title for Optional Allowance 2	0			
Title for Optional Allowance 3	0			
क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer				

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
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क्र.सं./S.N o.	परेषिती / रिपोर्टिंग अधिकारी / Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Tika Bahadur	786001,ICMR-RMRC, NE Region, Dibrugarh, Assam	1	Basic monthly pay (INR) exclusive of GST: 46200 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

- 1. Experience Certificate for the supply of the same to any Govt/ PSU/ any renowned private organisation along with Supply/ Purchase Order.
- 2. If the agency is registered under MSME or NSIC, then EMD exemption certificate needs to be enclosed.

3. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

4. Generic

Option Clause: Excess Settlement. The excess settlement has been enabled for the service, allowing service providers to include additional charges up to a specified percentage of the item-level total value,

including addons, in their invoices. Service providers must declare the applicability of additional charges during invoice creation and submit mandatory supporting documents to avail this option. The total invoice amount, including additional charges, shall not exceed the agreed-upon excess settlement percentage for the order.

5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

- 1. The Service Provider Company / Firm/ Agency should have completed at least one service contract of providing service/human resource of value not less than Rs. 10.00 Crores per annum in the last three years i.e. F.Y. 2022-23, 2023-24 & 2024-25 or should have completed at least two service contracts of not less than Rs. 5.00 Crore per annum, in any of the last three years, each related to providing human resources in the past three financial years.
- 2. The Service Provider Company / Firm / Agency should submit certificates of good performance (regardin g service/human resource provided) which must specifically mention that the vendor has made timely pay ment of salary and timely deposit of statutory contribution i.e. ESI, EPF etc from any two institutions where the firm had provided service/ human resource in last five years.
- 3. The firm shall furnish an affidavit on non-judicial stamp paper of Rs.100/- (Rupees Hundred only) duly no tarized affirming that in last three years, firm was not found to be deficient in providing satisfactory servic e, delay in payment to staff or defaulter in depositing statutory dues by any of the organization where the firm provided services.
- 4. Conditional bids shall not be considered and will be outrightly rejected at the very first instance.
- 5. The Director, ICMR RMRCNE Dibrugarh, Assam reserves the right to annul any bid without assigning an y reason.
- 6. The Director of ICMR RMRCNE Dibrugarh, Assam, reserves the right to prematurely terminate the contract at any time after giving three months' notice to the contracting Agency. In case the contractor desires to terminate the contract during its period of pendency, he shall have to give a notice of three months to the Institute.
- 7. Further explanation with regard to Clause no. 4, Scope of Services of Service Level Agreement for Human resource Hiring Services on GeM Portal: The human resource deployed by the Agency shall be required to work normally as per the organizations' working days / hours. However, if the human resource is posted to work in areas whose working hours are different, in such areas they will have to follow the schedule, as per the requirement of such area. The human resource deployed by ICMR RMRCNE Dibrugarh, Assam can be called upon to perform duties on Saturdays/Sundays and other Gazette holidays, if required. No extra payment shall be paid for attending office on such exigencies. However, their weekly day off shall be adjusted accordingly. The payment shall be made on conclusion of the calendar month only, based on actual duties performed by each person during the month.
- 8. Further explanation with regard to Clause no. 6, BUYER'S OBLIGATIONS of Service Level Agreement for Human resource Hiring Services on GeM Portal: The attendance of the human resource shall be entered in the Biometric attendance system at the Buyer's premises, to be deployed by the institute, or if asked by the office, to be deployed by the service provider.
- 9. The service provider shall ensure proper conduct of its personnel in office premises, and enforce prohibition of consumption of alcoholic drinks, pan, tobacco products, smoking, spitting, loitering without work, using abusive / objectionable language, fighting with other staff including other contractual staff, creating nuisance/or disturbing the peace in place of posting etc.
- 10. The Agency shall nominate a Coordinator who would be responsible for coordination with the Institute authorities to ensure optimal services of the persons deployed by the agency. The name & Telephone num ber of the nominated coordinator shall be provided to Administration section. The coordinator shall ensure the attendance of all the out sourced staff daily and shall arrange for a substitute in case, a outsourced staff is absent. (The coordinator will be paid by the vendor and not by Buyer (ICMR-RMRCNE).
- 11. The Buyer reserves the right to withdraw/ relax modify terms and conditions mentioned above to ensur e smooth operations, with concurrence of the vendor.

- 12. The Buyer is to abide by the rules of Govt. of India in mandatorily providing the 20% of total procureme nt of goods and services to MSME and out of which 4% of the business is provided to SC/ST enterprise vide circular No. DO No. 16(6)/2016-SME dated. Nov 2016.
- 13. FRAUD AND CORRUPT PRACTICES a The applicant and their respective officers, outsourced staff, agent s and advisers shall observe the highest standard of ethics during the Bidding Process. Not, withstanding a nything to the contrary contained here in, the Buyer may reject an application without being liable in any manner whatsoever to the Applicant if it determines that the Applicant has, directly or indirectly or through h an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or rest rictive practice in the Bidding Process. 92 / 98 b Without prejudice to the rights of the Institute under Claus e (i) here in above, if an Applicant is found by the Institute to have directly or indirectly or through an agen t, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Bidding Process, such Applicant shall not be eligible to participate in any t ender or RFQ issued by the Buyer during a period of 3 (three) years from the date such Applicant is found b y the Buyer to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as the case may be. c For the purposes of clauses (i) and (ii) above, the following terms shall have the meaning hereinafter respectiv ely assigned to then: d "Corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or i ndirectly, of anything of value /service, to influence the actions of any person connected with the Bidding P rocess or (ii) save and except as permitted, engaging in any manner whatsoever, whether during the Biddi ng Process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any p erson in respect of any matter relating to the Project or the LOA or the Agreement, who at any time has be en or is a legal, financial or technical advisor of the Authority in relation to any matter concerning the NIT/P roject; e "Fraudulent practice" means a misrepresentation or omission of facts or suppression of facts or di sclosure of incomplete facts, in order to influence the Bidding Process; "Coercive practice" means impairin g or harming or threatening to impair or harm, directly or indirectly, any person or property to influence to any person's participation or action in the Bidding Process; g "Undesirable practice" means (i) establishing contact with any person connected with or deployed or engaged by the Authority with the objective of can vassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) havin g a Conflict of Interest; and "restrictive practice" means forming a cartel or arriving at any understanding o r arrangement among Applicant with the objective of restricting or manipulating a full and fair competition in the Bidding Process.
- 14. The Tax Deduction at Source (T.D.S.) shall be deducted as per the provisions of Income Tax law, as am ended from time to time and a certificate to this effect shall be provided to the Agency by Buyer.
- 15. In case, the tendering Agency fails to comply with any statutory/ taxation liability, under appropriate la w and as a result thereof Buyer is put to any loss/ obligation, monetary or otherwise, Buyer will be entitled to recover the same out of the outstanding bills or the Performance Security Deposit of the Agency, to the extent of the loss or obligation in monetary terms.
- 16. The venue of the dispute settlement, if any, shall be ICMR RMRCNE Dibrugarh, Assam.
- 17. The Service Provider shall open Bank Account in the name of his firm in Nationalized Banks within fifte en days of assumption of contract and maintain it until the duration of the contract. The Service Provider w ill also get the Saving Bank Accounts of all his workers opened in the Bank and deposit/transfer their emol uments directly to these accounts.
- 18. The service provider shall deploy the human resource specified in the schedule of quantities. The ICMR -RMRCNE reserves the right to increase/decrease the minimum human resource by giving the Service Provi der a notice of three working days.
- 19. However, the administrative/service charges will continue at the same rate, till the end of the contract period.
- 20. In the event of default being made in the payment of any emoluments in respect of any of the person d eployed by the Service Provider for carrying out this contract, and a claim is filed in the office of the Comp etent Authorities and proof thereof is furnished to the satisfaction of the said Authorities, the `ICMR-RMRC NE Dibrugarh' may, failing payment of the said money by the Service Provider, make payment of such claim on behalf of the Service Provider to the said outsourced staff and any sum so paid shall be recoverable by the `ICMR-RMRCNE from the Service Provider.

- 21. If any authority imposes any financial penalty/award because of deficiency by the Firm/human resourc e provided by the firm to ICMR RMRCNE and direct ICMR RMRCNE to deposit/pay the same, such money shall be deemed to be payable by the Service Provider to Buyer and shall recover such amount from the S ervice Provider, either by deducting this amount from money due to the Service Provider or from Performa nce Security (PBG) along with administrative/departmental charges.
- 22. The vendor is also requested to provide their bank details, Name of the beneficiary, Account No. of the beneficiary, IFSC code of the bank/ branch.
- 23. No client-related document, data, or any kind of material shall be allowed to be taken or transmitted o utside the Buyers premises, without written permission from the buyer, in any manner whatsoever.
- 24. Service Provider will be permitted to take the documents from the Buyer's premises only after written permission from Buyer. However, the Service Provider must ensure the safekeeping and confidentiality of these documents.
- 25. Penalty Provisions: a) Failure to commence/execute work:- In case the service provider fails to comme nce/execute the contract as stipulated in the agreement, the ICMR-RMRCNE reserves the right to impose a nd recover penalty as detail ed below:- i. 5% of the cost of order per week for delays in commencement of work beyond two weeks of the placement of the order for up to four weeks delays. ii) After the four-week d elay the ICMR-RMRCNE may cancel the agreement and get this job carried out preferably from any other a gency from the open market. The difference in cost, if any, will be recovered from the defaulting service pr ovider as damages and he shall also be debarred for a period of three years from participating in such typ e of tenders and his security deposit shall stand forfeited. b) Absence of Services: - i. In case a worker repo rts late for duty or leaves his duty before time, a penalty of Rs. 500/- per episode/worker shall be imposed on the vendor and shall be deduct ed from monthly bill. ii . The selected Agency shall provide a substitute i n the event of any person n leaving the job due to his/ her personal reasons or remaining absent without i ntimation within time, mutually agreed for various categories of human resource. The delay by the Agency in providing a substitute beyond agreed timelines shall attract penalty @ Rs. 500/- per day (per such case) on the service providing Agency. c) Delay in payment of emoluments: The firm will pay the emolument s, d ue to outsourced staff on or before the 7th of next month. Default on the part of the service provider in pa ying consolidated emoluments on time to the workers, shall attract penalty at the rate of 2% per month ca Iculated on the monthly wage bill (of the concerned month). Further explanation with regard to clause N o. 8(4) penalties and fine of service level agreement for human resource engagement services on Ge M porta I. d) In case any public complaint is received, which is attributable to misconduct/ misbehavior of service pr ovider's personnel, include theft or pilferage or sabotage or any subversive act and as verified by the comp etent authority, a penalty of Rs. 500/- for each such incident shall be levied and the same shall be deducte d from the service provider's bill. Further if deemed fit by ICMR authorities, such, quilty person shall be wit hdrawn immediately by the service provider. Legal action if required under relevant rules/acts shall be als o initiated against the guilty person by the Service Provider. Loss caused by theft/pilferage etc. will be reco vered from the firm. Turning up drunk on duty, untidy or scruffy appearance, not wearing uniform (wherev er applicable) shall invite penalty of Rs. 500/- per worker/per episode. The Competent Authority for imposi ng the penalty shall be the Direct or, ICMR-RMRCNE. That in the event of any loss occasioned to the `ICMR-RMRCNE' as a result of any lapse on the part of the Service Provider or his deployed outsourced sta ff, established after an enquiry conducted by the 'ICMR-RMRCNE', the said loss may be claimed from the S ervice Provider up to the value of the loss. The decision of Director, ICMR-RMRCNE will be final and binding on the Service Provider. e) In case of breach of any terms and conditions stipulated in the contract, the Performance Security Deposit (PBG) of the Agency will be liable to be forfeited by this Institute besides an nulment of the contract. f) In case of under deployment of human resource on any given day as agreed up on, a

penalty of R s. 1000 per less staff per day, for the entire deficit numbers will be imposed along with the de duction of consolidated emoluments. g) In case the services remain consistently unsatisfactory for a period of more than 2 weeks, a penal ty of Rs.5.00 lakh will be imposed. In case of any damage/loss/theft of property, attributed to the personnel deployed by the Service Provider the cost of the same will be recovered from the service provider. h) In case of any damages/loss/theft of property, attributed to the personnel

deployed by the service provider. The loss of the same will be recovered from the service provider. i) In case it is reported that the staff of the outsourced firm reports late for duty or leave the duty without informing the ICMR-RMRCNE authorities a penalty of Rs. 500 will be imposed per instance. j) Payment of wages to the outsourced staff shall be made in their bank accounts only, no cash or kind payment shall be made. In case the consolidated emoluments of all the outsourced staff is not paid through ECS or by cheque, a pena

Ity of Rs.20000/-will be imposed on the firm per instance. If the service provider fails to provide the docum entary proof for the qualification and experience of the deployed human resource at the time of deploymen t t hen a penalty of Rs. 1000/- per default will be imposed. The service provider s hall provide the docume ntary proof for the qualifications and experience of the human resource deployed by them. The bio-data/ r esume, qualification and experience of the said human resource should be certified by the service provider . In case any of such document is found to be false at any stage, a penalty of Rs. 200/- will be imposed per incident of submission of false document. k) The bidders are required to quote charges related to security/ registration charges of the candidate applying for the service under the contract, that charges shall not be considered for arriving L-1 bidder. In case, any approved bidder found to be charging higher rates from the candidates, administrative action like de barring of the firm for two years shall be taken. The service provi der must provide the receipt for the same to the candidate. I) The service provider shall assure the payme nt to outsourced manpower on or before 7th of every month. In case of delays, any such incident may lead to penalties on service provider. Any delay in payment will lead to imposition of penalty @ Rs. 10000/- per da y of delay. m) Wage slip with breakup of payment components shall be provided by the service provide r to all the human resource. Any default will lead to imposition of penalty @ Rs. 1000/- per incident. n) So me other instances in which penalty at the rate of Rs. 1000/- per instance would be imposed are enumerat ed below. (But these are not exhaustive and penalty may be imposed on any violation/ breach or contrave ntion of any of the terms and conditions as well as assigned duties and responsibilities). i. If person is foun d not following any universal precautions at work. ii. If any worker deployed by the firm is found indulging i n theft, pilferage, sabotage, or any subversive act of any nature. iii. If the personal hygiene of any outsour ced staff is found unsatisfactory. iv. Penalty will also be imposed if the behavior of personnel(s) found disc ourteous to anyone in the premises including staff or patients or visitors. v. If any personnel found perform ing duty by submitting a fake name and address. vi. If any personnel found on duty other than those ment ioned in the approved list, as supplied by the vendor to the Institute authorities.

- 26. Indemnity bond: The second party (vendor) shall provide indemnity to the first party for any illegal acts carried out by the human resource supplied to the first party in its premises. The second party (vendor) shall be the "employer" for all purposes in respect of the human resource so provided and shall be responsible for and ensure the implementation of all the relevant laws. The second party's staff deployed/ persons deputed shall not claim any compensation/ absorption/ regularization of services with the Buyer i.e. ICMR-R MRCNE in any case.
- 27. Purchaser's Right to accept any bid and to reject any or all bids.: The purchaser reserves the right to

accept in part or in full, any bid or reject any or more bid(s), without assigning any reason or to cancel the Tender process and reject all bids at any time prior to award of contract, without incurring any liability, wh at soever to the affected bidder(s). 28. Inclusion of Additional Manpower in future: Based on the requirem ent of the additional manpower in future, there shall be the provision of 25% increase based on the present requirement with mutual consent

between Service Provider and ICMR-RMRCNE on the same terms and conditions.

- 29. OPTIONAL CLAUSE: The Institute reserves the right to increase or decrease the number of manpower t o be deployed up to 100 percent of bid requirement at the time of placement of contract. The Institute also reserves the right to increase the requirement by up to 25% of the contracted requirement during the curr ency of the contract rates. Bidders are bound to accept the orders accordingly.
- 30. Bid Security (BS)/EMD: Bid Security is required to protect the purchaser's right against the risk of the B idder's conduct, which would warrant the forfeiture of the Bid Security. Bid Security of a bidder will be forfe ited, if the bidder with draws or amends its bids or impairs or derogates from the bid in any respect within the period of validity of its bid or if it comes to the notice that the information/documents furnished in its bid is incorrect, false, misleading or forged without prejudice to other rights of purchaser if it fails to furnish the required performance security (PBG) within the specified period.
- 31. The bidder shall furnish along with its bid, Bid security for amount of Rs. 5.00 Lakh. The EMD/Bid Security shall be deposited through Bank Guarantee/Demand Draft/FDR drawn in favor of the Director, I CMR R MRCNE Dibrugarh, Assam. The original Earnest Money/Bid Security must be delivered to the Direct or, ICM R RMRCNE Dibrugarh, Assam till bid submission end date and time, failing which the bid shall be summar ily rejected. The scanned copy of original Bid Security/EMD may be up loaded along with the bid.
- 32. The bidders who currently registered with MSE for the services as per Tender document specification s hall be eligible for exemption from Bid Security as defined in MSE Procurement Policy issued by the depart ment of MSE. In case the bidder falls in this category, the bidder shall upload relevant certificate of registra tion for the subject services issued by department of MSE.
- 33. Performance Bank guarantee for amount of Rs. 15.00 Lakh. The PBG shall be deposited through Bank

Guarantee/Demand Draft/FDR drawn in favor of the Director, ICMR – RMRCNE Dibrugarh, Assam. The origin al PBG must be delivered to the Director, ICMR – RMRCNE Dibrugarh, Assam, till bid submission end date a nd time, failing which the bid shall be summarily rejected. The scanned copy of original PBG may be uploaded along with the bid.

- 34. The Bidder Security and PBG Shall be denominated in Indian Rupees. The Bid Security and PBG Shall be furnished in one of the following forms: a) Account Payee Demand Draft/Banker's Cheque. b) Fixed Deposit Receipt. c) Bank Guarantee.
- 35. The demand draft or banker's cheque shall be drawn on any commercial bank in India, in favor of as in dicated above payable at Director, ICMR RMRCNE Dibrugarh, Assam. In case of Bank Guarantee, the sam e is to be provided from any commercial bank in India or county of the bidder as per the form at specified under Format-1.
- 36. The Bidder Security Shall be valid for a period of 180 days from the Techno Commercial Bid Opening date.
- 37. EMD of the unsuccessful bidders will be returned to them at the earliest on or before 45 day after awar d of contract.
- 38. The Bid Security of successful bidder will be returned without any interest, after receipt of performanc e security (PBG) from the bidder.
- 39. The bidder has to depute one regular employee of the firm as part of contract at ICMR RMRCNE Dibru garh, Assam and the deputation of one employee will be mandatory.
- 40. The PBG is returnable after 2 months of end of contract period on submission of NOC/Work Satisfactory report by the Institute.
- 41. Manpower will be outsourced on As and When Required basis.
- 42. Bidder has to fill up the Forms/Declarations/Undertakings given in Buyer Uploaded ATC Documents and submit the filled-up Forms along with the supporting documentary proofs in their bids. Non-compliance in t his regard will result in disqualification of the bid in Technical Evaluation stage and no further representati on will be entertained. Bidder must accept Service Level Agreement provided in Buyer Added Bid Specific SLA clause.
- 43 Selection of the manpower to be deployed in the institute shall shall be followed as per Govt of India Instruction on reservation (wherever applicable) for SC/ST/OBC

6. Buyer Added Bid Specific SLA

Text Clause(s)

1.Bid offering service charges of less than 3.85% shall be summarily rejected. 2.The Bidder should have a n office registered in Assam. 3. Identity Cards issued by Service Provider bearing photograph (within seven days of joining)

7. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment Click here to view the file.

8. Buyer Added Bid Specific SLA

File Attachment Click here to view the file.

9. Buyer Added Bid Specific ATC

Buyer uploaded ATC document <u>Click here to view the file</u>.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
- 15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
- 16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
- 17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the <u>सामान्य नियम और शर्ते/General Terms and Conditions</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition

specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---